PENNSYLVANIA DANCE INSTITUTE

REGISTRATION & RELEASE FORM

Student's Name: _____ D.O.B. ____/ ____/ ____
Parent/Guardian Names (if under 18): _____
Address: _____
City/State: _____ Zip Code: _____
Home Phone: _____ Work Phone: _____
Cell Phone: _____ E-mail: _____
Emergency Contact (other than parents): _____
Emergency Contact Phone Number: _____

Class:	Day/Time:	Length:
1.		
2.		
3.		
4.		
5.		
6.		

Total Hours per Week: _____
Full Session tuition due: _____

***Does the student have any ailments or restrictions? YES NO If yes, please explain**
_____

NEW STUDENTS
How did you hear about us?_____
Did someone recommend you? YES NO If yes, who recommended us?
_____
Has the student had any previous training? YES NO If yes, please describe styles, amount of time studied, and previous schools/studios:
_____
_____

RELEASE

By signing this release form, I agree to pay tuition on classes registered for before classes begin and that no refund or credit is given either for dropped classes or missed classes.
By signing this form, I state that I have read all of PA Dance Institute's policies and dress codes and determine that I understand, agree with and completely support all of the policies.
By signing this form, I give PA Dance Institute full rights to use photographs or video images of my child for promotional purposes only. Photos and videos will not be used for any other reason.
By signing this form, I understand that I have enrolled _____ (student's name) in a program of strenuous activity offered by PA Dance Institute. I affirm that the student is in good physical condition and does not suffer from any disability that would prevent or limit participation in this program. By signing this form, I release PA Dance Institute, its owner, and its instructors from any claims, demands, or causes of action from the student's participation in the dance, music, or theater program. I also release PA Dance Institute , its owner, and its instructors from nay liability due to injury, soreness, or illnesses, however caused, occurring before, during or after participation in any of the programs offered by PA Dance Institute or while in the vicinity of PA Dance Institute, or in any activity sponsored, represented, or organized by PA Dance Institute, the owner, Delphine Del Bello Spencer, or its instructors, for any reason. By signing, I affirm that I have read and fully understand and agree with the above waiver.

_____ Date: ____/____/____
(signature of parent, legal guardian, or student over the age of 18)

PENNSYLVANIA DANCE INSTITUTE

Tuition Payment Plans

Name: _____

Date: _____

MONTHLY PAYMENT – CREDIT CARD WITHDRAWAL

Name on Card: _____

Card Number: _____

Expiration Date: _____ CVV _____

I agree to have $_____ withdrawn from my credit card by Pennsylvania Dance Institute for tuition. The first tuition payment is due at the time of registration, and the remainder of the payments will be withdrawn on the 1st of the month for _____ installments. I agree to pay the first two months of classes and will give a one month notice if I decide to discontinue classes.

Signature: _____

MONTHLY PAYMENT – POSTDATED CHECKS

I will give Pennsylvania Dance Institute _____ checks for $_____ for tuition for 20XX-20XX.The first check will be dated for the day of registration, and each additional check will be dated the 1st of each month through June 1st, 20XX. I agree to pay the first two months of classes and will give one month notice if I decide to discontinue classes. (Any remaining checks will be sent back to you.)

Signature: _____

HALF SESSION PAYMENT – CREDIT CARD WITHDRAWAL

Name on Card: _____

Card Number: _____

Expiration Date: _____ CVV _____

I agree to have $_____ withdrawn from my credit card by Pennsylvania Dance Institute for tuition. The first tuition payment is due at the time of registration, and the final payment will be withdrawn on February 1st, 20XX. If I decide to withdraw I will give notice by January 1st to insure that I will not be charged for the second half session. There are no refunds given for tuition already paid.

Signature: _____

HALF SESSION PAYMENT – POSTDATED CHECKS

I will give Pennsylvania Dance Institute 2 checks for $_____ for tuition for 20XX-20XX. The first check will be dated for the day of registration, and the second check will be dated February 1st, 20XX. If I decide to withdraw I will give notice by January 1st to insure that I will not be charged for the second half session. There are no refunds given for tuition already paid.

Signature: _____

FULL SESSION PAYMENT – CHECK/CREDIT CARD/CASH

I will pay the entire tuition of $_____ for tuition for 20XX-20XX. There are no refunds if I decide to withdraw before the end of the 20XX-20XXseason.

Signature: _____

PENNSYLVANIA DANCE INSTITUTE
CLASS SCHEDULE 2026-27

MONDAY

CHILDREN'S DANCE	4:45-5:45
BALLET I+	4:45 - 6:00
BALLET II-III/III	6:15 - 7:45
BALLET IV-V	6:00 - 7:45 CO CLASS/DDB
POINTE	7:45 - 8:45

TUESDAY

BALLET II-III/ III	5:45 - 7:15
PRE-POINTE	7:15 - 7:45
BALLET IV POINTE CLASS	4:30 - 5:45 CO CLASS/DDB
ADULT BALLET	7:15 - 8:30

WEDNESDAY CO CLASS /DDB

BALLET IV-V	5:30 - 7:00
POINTE / DDB REHEARSAL	7:00 - 8:45

THURSDAY

OPEN FOR MODERN & JAZZ WORKSHOPS
OPEN FOR DDB REHEARSALS

FRIDAY

DANCE DEL BELLO REHEARSAL

A CHRISTMAS CAROL	5:30 - 8:00

SATURDAY

BALLET III-IV	9:30 - 11:00
POINTE II	11:00 - 12:00
BALLET II-III/III	12:00 - 1:30
BALLET IV-IV	11:00 - 12:45
POINTE	12:45 - 1:45
DDB REHEARSAL	2:00 - 5:30

Pennsylvania Dance Institute
Policies & Tuition

SPECIAL EVENTS & NEWS: Important Pa Dance Institute news will be emailed to you.

STUDIO CLOSINGS: If Pennsylvania Dance Institute needs to close due to inclement weather there will be a specific message on the answering machine. There will be a message by 2pm for afternoon and evening classes and by 9am for morning classes. We do not follow any specific schedule when it comes to closing. Please call if the weather is at all questionable.

CLASS OBSERVATION: Parent Observation Weeks are scheduled once in the winter and once in the spring. If a parent/guardian feels it is necessary to observe class at a different time, please arrange it with the desk staff prior to the day of the class. We look forward to having you in the studio to see the progress your child has made.

REGISTRATION AND RELEASE FORMS: All students/parents must complete the registration and release form before they are allowed to take classes. Registration fees and tuition must be paid at the time of registration.

BEHAVIOR: Students are expected to behave in class and follow studio policies at all times. Instructors will verbally discipline students if necessary, and will remove students from class or have them sit down if they become disruptive to the class.

PRIVATE LESSON POLICIES: Absolutely no make-up lessons will be given for missed lessons unless the absence is due to serious illness and a 24 hour notice has been given. Make up lessons will be limited to 2 per teaching year. No refunds are given for missed lessons. (School activities such as ski trips, band trips, sports games, & holidays do not qualify for make-up lessons).

REGISTRATION FEE: $35.00 per family, due at registration. ***Early Registration discounts available.***

TUITION PAYMENT OPTIONS:
- 10 Payment Installment Plan (automatic credit card withdrawal or postdated checks)
- Initial Deposit: The first two payments
- Installments taken out the 1st of each month
- Automatic Credit Card Withdrawal or Post Dated Checks
- Half Session Payments - 2% Discount
- Full Session Payment - 3% Discount

HOURS PER WEEK	10 INSTALLMENTS	HALF SESSION 17 WEEKS	34 WEEK SESSION
YOUNG CHILD DANCE	$87	$426	$843
CHILDRENS DANCE	$87	$426	$843
PRE-BALLET 1	$94	$463	$916
BALLET ONE 1.25	$111	$544	$1,077
1.50	$128	$626	$1,238
1.75	$145	$710	$1,405
2.00	$164	$805	$1,593
2.50	$176	$864	$1,711
3.00	$195	$954	$1,888
3.50	$213	$1,043	$2,065
4.00	$231	$1,133	$2,242
4.50	$249	$1,222	$2,419
5.00	$262	$1,282	$2,537
5.50	$274	$1,341	$2,655
6.00	$307	$1,502	$2,974
6.50	$319	$1,565	$3,098
6.75	$332	$1,627	$3,221
7.00	$345	$1,690	$3,345
7.50	$357	$1,752	$3,468
8.00	$370	$1,813	$3,590
8.25	$377	$1,847	$3,656
8.50	$384	$1,881	$3,723
8.75	$391	$1,913	$3,788
9.00	$397	$1,946	$3,853
9.25	$404	$1,979	$3,918

PRIVATE LESSON TUITION: Private lessons are $30.00 per ½ hour. DISCOUNTS:

Family Discount: Any additional family members may take classes with a 10% discount. (This does not apply for private lessons)

Referral Discount: For every student you recommend, you receive a $10.00 credit on your account (cannot be paid as cash). You will receive the credit after their third month of classes. A recommended student must mention you on their registration form in order for you to receive credit. Only one student can receive credit for a recommendation.

REFUNDS: REFUNDS ARE NOT GIVEN FOR TUITION PAYMENTS FOR ANY REASON. A student's absenteeism does not affect tuition payments.

WITHDRAWAL: Students who choose to pay tuition by The Installment Plan must give Pennsylvania dance Institute written notice 1 month prior to dropping a class by filling out a withdrawal form. PDI will discontinue billing the student one month after receiving written notice. All students must pay the first two months of tuition, regardless of whether they drop classes before the two months is finished. First and last installments are due at registration.